

2011 Defendant/Offender Workforce Development (DOWD) Regional Conference



“Scope of Practice” August 16 – 18, 2011 Call for Proposals

Explosive growth in the number of people on probation or parole has propelled the population of the American corrections system to more than 7.3 million. The Department of Justice reports that one of every 15 people in this country will serve a prison term during their lifetime and one in 32 individuals is currently in prison, on probation or parole. Of those released, 67.5% will be rearrested within three years. Having a meaningful job with a livable wage and reducing the barriers to employment has proven to reduce the likelihood of re-offending.

The theme of the conference is Scope of Practice, which refers to the range of work tasks appropriate as a result of your training. To do our work ethically and serve those in transition with integrity, we must confine our tasks to those which we are trained for and are within our scope of practice. For tasks beyond our field, we must rely on others in our community. Reentry is a process sustained through collaborative partnerships, meaningful contacts, and dedicated individuals.

The planning committee, including representatives from the Federal Bureau of Prisons, U.S. Probation and Pretrial Services, South Seattle Community College, Washington State Department of Corrections, and other CPTS members invite submissions from anyone interested in presenting at the DOWD Regional Conference.

Conference Workshop – 90-minute traditional format. Workshops can include panel discussions or a sole presenter. Audience participation is encouraged.

Conference Audience

Attendees include federal, state and local corrections staff and administrators, offender workforce development specialists, directors and staff of federal agencies involved in offender reentry, parole and pretrial service officers, faith-based community organizations and other organizations involved in offender workforce development.

Conference Topic Areas

All submissions should highlight the conference theme, address the unique issues of those working with offenders in workforce development, and introduce tools and resources needed for success. Key topic areas have been identified for this conference as follows:

1. Partnership Development/Collaboration Efforts;
2. Direct Services (housing, basic needs, education and training, family re-integration)
3. Targeting Skill Needs (assessments; apprenticeships; programs; special populations) and Addressing Barriers (internal; external; personal; legal)
4. Labor/Industry Demands; Jobs and Employers; Employment Retention

Submission Information

Submission Instructions: Be clear and concise. Proposals must be electronically submitted in PDF format to Analiese_Johnson@wawp.uscourts.gov. If you do not receive a confirmation email following your submission please contact Ana Johnson at Analiese_Johnson@wawp.uscourts.gov.

Deadline for Submission: Friday, May 20, 2011

Program Selection Process: The DOWD Conference Committee will review all proposals. Final decisions will be based on quality, level of expertise, and relation to the conference theme. The presenter(s) will be notified of acceptance or rejection of the proposal no later than Friday, June 10, 2011. If you do not receive an email notification of your acceptance or decline by this date, please contact Ana Johnson at Analiese_Johnson@wawp.uscourts.gov.

Conference Registration: Registration is required of all presenters attending the DOWD Conference. The Registration deadline is Friday, June 24, 2011. Failure to register by the deadline may result in cancellation of your program. You must be available to present at any time scheduled during the conference (August 16-18, 2011). *Requests for specific days and times cannot be honored.*

Handouts: Presenters are responsible for providing handouts per session. Room capacity dictates the quantity of handouts and you will be notified in advance of the size of your presentation room. Please prepare handouts in advance of the conference. On-site photocopying will not be available.

Questions: Please direct all questions to Ana Johnson via email, Analiese_Johnson@wawp.uscourts.gov or phone 206.370.8972.

Presentation Proposal Requirements

1. Title of Presentation (100 characters or less)
2. Goals and Objectives – indicate the goals and objectives of the presentation.
3. Program Description
 - a. Abstract (50-word summary to appear in the conference program)
 - b. Summary of information, program, service, resource, technique, or research to be presented
4. Chair Contact Information
 - a. Name, title, institution/organization
 - b. Phone, email
5. Presenter Listing
 - a. Name, title, institution/organization of ALL presenters including chair (Program Book purposes only)
 - b. One-paragraph bio includes e-mail address of EACH presenter (limit 140 words)
6. Conference Topic Area – indicate for which topic area(s) would be applicable for your presentation (see list above).
7. Method of Presentation
 - a. Panel

- b. Lecture with Audience Participation included
 - c. Debate
 - d. Demonstration
 - e. Question and Answer
 - f. Other
8. A/V Equipment
List all A/V equipment. There will be limited availability of laptops and projectors. Please advise if you will provide your own equipment.
9. Permission to Release PowerPoint/Corel Presentation
We hope to post all PowerPoint/Corel Presentations on the DOWD Website following the conference. Please indicate your preference below and include it in your proposal
- a. Yes, you are welcome to post my PowerPoint/Corel Presentation to the DOWD Website – I will send it to you 1 month in advance of the conference (July 16, 2011)
 - b. No, please don't post my materials – only include my e-mail address so I may network with those that are interested directly
- NOTE: Your preference to post or not post the PowerPoint/Corel presentation has no affect on the selection process.

Presentation Releases and Agreements

All presenters must include the following statement in your proposal and indicate your assent to its conditions:

I understand that I, and all other presenters, must register for the Defendant/Offender Workforce Development Conference and pay the appropriate conference fee(s). I also understand that I will furnish enough handouts for each presentation for which I am selected.

Conference Registration

The conference registration form is available at:

<http://pretrial.wawd.uscourts.gov/Workforce/DOWDWashingtonConference.htm>